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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 14th December 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk



**1.Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(Written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

Cllr. N Stubbs to introduce any speakers and allow three minutes.

**5. Approval of Minutes**

**To resolve to approve** as a correct record the minutes of Council Meeting dated

9th November 2022.

**6. Consideration of Planning & Licence Applications**

1. **Planning Committee Report.**

**Council to note** the verbal update from Cllr. L Jameson.

**7. LEG - Longridge and District cycling Infrastructure Improvement**

**Council to discuss and note** the update on the project initiated by LEG.

**8. AGM Meeting Debrief**

**Council to discuss and note** the report drafted by Cllr. S Ashcroft & Cllr. N Stubbs.

**9. Benches**

**Council to discuss and note** the report drafted by Cllr. R Adamson.

**10. Warm Banks**

**Council to note** the progress made with the Warm Banks Initiative.

**11. Longridge Christmas Social 21st December at the Civic Hall**

**Council to discuss and agree** the outstanding actions in relation to the social event for the residents of Longridge.

**12. PRECEPT**

**Council to note** the report drafted by Cllr. D Little and the Town Clerk.

**Council to discuss and agree** to the Precept figures for 2023 / 2024

**13. Estates Committee**

**Estates Committee Report**

**a) Council to note** the draft Estates Committee minutes dated 29th November.

**b) Council to note** the recommendation in relation to the public toilets.

**c)** **Council to note** the recommendation in relation to the pointing at the War Memorial.

**d) Council to note** the current position with the cleaning and contracted hours.

**e) Council to note** that the Council office will be closed from Friday 23rd December until Tuesday 3rd January 2023.

**f) Council to note** the Estates meeting has been postponed and will now be held on Tuesday 3rd January 2023 at 12pm.

**14. Budget Committee**

**Budget Committee Report**

1. **Council to note** the draft Budget Committee minutes dated 6th December.

**b) U3A**

**Council to note** the committee’s recommendation to reject the grant request but to support individual projects in the future.

1. **Longridge Artisan Market**

**Council to note** the committee’s recommendation to approve the grant request as per the agreed terms i.e., evidence in support of the progress of the markets and the benefit to the residents of Longridge.

1. **Longridge Band**

**Council to note** the committee’s recommendation to approve the grant request in support of head torches for the band members.

1. **Longridge Cricket Club**

**Council to note** the committee’s recommendation to reject the request for financial support towards the ‘Safety Project’.

**f) Friends of the Civic Hall**

**Council to note** the donation offered in the sum of £100 for the groups assistance on Remembrance Sunday.

**g) Longridge Town Youth Council**

**Council to note** the committee’s recommendation to approve the request for financial help towards the costs of the Youth Council. As such, the budget will be paid to them for them to decide how to best place the funds.

**h) Financial Accounting Statement**

**Council to note** the financial position to date.

**15. Finance**

**Council to authorise payment** of the following**:**

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|  | **Council to Approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,019.36 | Cleaning for month of November Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £200 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. Oct 2022 |
| c. | Resolve to Pay | TPCS | £46.64 | 13.10.2022 – 12.11.2022 |
| d. | Resolve to Pay | TPCS | £47.10 | 13.11.2022 – 12.12.2022 |
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| e. Resolve to Pay | All Aspects of Joinery | £2455 | Brackets/tree/ trimming |
| f. Resolve to Pay | Longridge Band | £600 | Remembrance Parade |
| g. Resolve to Pay | Yates Playground | £378 | Swing / Zip wire equipment |
| h. Resolve to Pay | Bolon Xmas Tree | £1692 | Supplying 140 trees for shops |
| i. Resolve to Pay | British Legion | £165 | Wreaths for 11.11.2022 |
| j. Resolve to Pay | Longridge YC | £500 | Hoodies / meal and Parliament trip |
| k. Resolve to Pay | Friends of Longridge CH | £100 | Remembrance Sunday |
| l. Resolve to Pay | Artisan Market | £500 | Grant request for advertising |
| m. Resolve to Pay | Longridge Band | £150 | Grant request (head torches) |

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| n. Resolve to Pay | LCA | £1044.99 | Grant request (2nd payment) |

**Council to note the following payments made retrospectively** (for information only)**:**

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|  | **Payment Recipient** | **Amount** | **Description** |
| a. | Emma Baines | £126 | Food for Remembrance Sunday |

**Council to note the following direct debits** (for information only)**:**

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|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,681.13 | Nov 22 inc. back pay |
| b. | Electric Bill | £1931.86 | 11.11.2022 – 22.11.2022 |
| c. | Gas Bill | £116.81 | 18.10.2022 – 22.11.2022 |
| d. | Water | £202.86 | 22.10.2022 – 21.11.2022 |
| e. | Hygiene Bins | £61.34 | Oct-22 |

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| f. | Easy Websites | £80.40 | Nov 2022 |

**16. Reports from Councillors on Issues Raised by Residents (for information only)**

**17. Items in Progress**

**18. DATE OF NEXT MEETING**

**The next Council Meeting will be held on Wednesday 11th January 2022 at 7pm**

**19. Part 2 - Confidential Items**

**Staffing Group**

**Exclusion of Press and Public**

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.**

**Council to note the verbal update** as requested at its last meeting on 9th November 2022

**Council to resolve** the matter by either remaining as a ‘Group’ or reinstating the ‘Committee’.